

BADCC RULES EFFECTIVE FROM 26th APRIL 2009

Rule 1

NAME AND OBJECTIVES

The Club shall be called the Bristol & District Cat Club and it is hereafter referred to in these rules as "the Club". The objectives of the Club shall be:-

- a) To encourage and promote interest and understanding in the welfare & exhibiting of all cats both pedigree and non-pedigree and the breeding of pedigree cats.
- b) To hold and support Shows for the exhibition of all cats.
- c) To provide the means of meeting together of persons interested in cats and their welfare.

Rule 2

MEMBERSHIP

- a) The Club shall consist of an unlimited number of paid-up members and honorary members.
- b) Membership fees and subscriptions as agreed at the AGM.
- c) Honorary members shall be persons who, in the opinion of the Committee, may be, or have been, of service to the Club. They shall have no power of vote or liability.
- d) Membership of the Club shall imply acceptance of the Rules of the Club.
- e) Any member may resign from the Club and shall be removed from the list of members with no further claim on the Club, the Club year to commence on the 1st January.
- f) The Committee shall have the right to refuse an application.
- g) Members who wish to apply for a Prefix from the GCCF must have been a member of the Club for 12 months before a signature from the Honorary Secretary can be obtained.

Rule 3

OFFICERS AND COMMITTEE

- a) A President and any Vice-Presidents may be appointed by the Committee at their discretion, their appointments to be confirmed by members at the next Annual General Meeting following the appointments.
- b) The Club will be governed by a Committee. Elections for the Committee will be held at each Annual General Meeting. To be eligible to serve on the Committee the member must be fully paid up and have held continuous membership for the twelve months prior to the AGM. Nominations proposing and seconding eligible persons for membership of the Committee, together with written consent of the person so nominated, to include a Curriculum Vitae from the nominee, must reach the Honorary Secretary by no later than the end of January, excepting existing Committee members who are agreeable to stand for re-election. No nominations for election to the Committee will be accepted from the floor at the Annual General Meeting. Only fully paid-up members of the Club who are present at the meeting will be eligible to vote. In the case of family members, only two of the family will be eligible to vote.
- c) The Committee will consist of a maximum of twelve members each member to be elected to serve for three years and be eligible for re-election.
- d) Not less than one third of the committee shall be elected annually.
- e) The Committee shall meet within two weeks of the Annual General Meeting to elect from their ranks, A Chairperson, Vice-Chairperson, Honorary Secretary, Treasurer, Membership Secretary and Cup Secretary.
- f) The Committee shall meet as often as they think necessary but not less than four times each year.

- g) A quorum for Committee meetings will be one half of the current Committee membership but not fewer than four.
- h) The Property and Finances of the Club shall be under the jurisdiction of the Committee. No member of the Committee shall be personally liable to Club members for any loss or damage except arising out of his/her gross negligence.
- i) If any member of the Committee fails to attend three consecutive Committee meetings without sufficient reason, they shall cease to be a committee member. The Committee member will have the right to appeal against any such ruling. The appeal will be decided by the fully paid-up members present at the next Annual General Meeting. In the event of the appeal being successful the Committee member will be immediately reinstated to serve any outstanding term of office on the Committee.
- j) The Committee shall have the authority to co-opt to the Committee any fully paid-up member of the Club to fill any vacancy that exists on the Committee, until the next AGM. At the AGM the member elected to fill this vacancy will serve any outstanding term of office of the vacancy and then be eligible for re-election.
- k) The Committee shall have the authority to cancel the membership of any member who in the opinion of the Committee has acted in a manner contrary to the welfare and objectives of the Club. The member will have the right to appeal against any such decision of the Committee. The appeal will be decided by the fully paid-up members present at a Special General Meeting to be called, for that purpose, within three months. In the event of the appeal being successful the member will be immediately reinstated.
- l) The Committee shall have the authority to call a Special General Meeting.
- m) All Officers and members of the Club who under the Rules, or in pursuance of the Rules, have custody of the books, documents, records, property or monies belonging to the Club shall, on request, surrender them to the Committee.

Rule 4
THE HONORARY SECRETARY

The Secretary shall:-

- a) Conduct the correspondence of the Club.
- b) Give every member and honorary member two weeks notice of the Annual General Meeting and Committee members seven days notice of meetings, together with agendas.
- c) Keep minutes of all meetings, which shall be read at the next meeting, and submitted for confirmation.
- d) Render an annual report to the Annual General Meeting.
- e) Perform any other duties requested by the Committee or the Annual General Meeting.

Rule 5
THE HONORARY TREASURER

The Treasurer shall:-

- a) Hold all monies on behalf of the Club.
- b) Deposit all funds in an account or accounts in the Club's name.
- c) Render an audited account to the Annual General Meeting.

- d) Defray any expenses incurred by the Club in an authorised manner.

Rule 6
THE MEMBERSHIP SECRETARY

The Membership Secretary shall:

- a) Be responsible for all correspondence associated with the application for membership of the Club.
- b) Make available a copy of the rules to each new member.
- c) Enter the name and address of every member and honorary member on the Club records and make any alterations as necessary.
- d) Present to the Committee any new applications for membership.

Rule 7
VOTING

- a) At all Committee meetings, all matters to be decided by a majority vote, all committee members to have a single vote and the Chairperson to have a casting vote.
- b) All matters at the Annual General Meeting shall be decided on a majority vote except for rule changes which require a two thirds majority of those present and voting.
- c) Election for the Committee will be by written ballot with an independent person conducting the election.

Rule 8
ALTERATION OF RULES

These rules may only be amended at the Annual General Meeting or at a Special General Meeting of the Club and in the following manner:-

- a) Voting as laid down.
- b) Amendments or addition must be received by the Secretary, in writing, 6 weeks prior to the Annual General Meeting or within three weeks of a Special General Meeting.
- c) Amendments or additions to be proposed and seconded by fully paid-up members.

Rule 9
FINANCE

- a) The financial year of the Club shall commence on 1st January when the accounts are to be balanced and audited.
- b) Payments out of Club funds shall only be in the following manner:-
All cheques to be signed by any two of the following Officers:- The Chairperson, Honorary Treasurer or Honorary Secretary.
- c) An auditor for the coming year shall be appointed by the fully paid-up members present at the AGM.

Rule 10
MEETINGS

- a) The Annual General Meeting of the Club to be held each year in either March or April, the exact date to be decided by the Committee.
- b) A Special General Meeting shall be called within 21 days, on written demand of at least 21 fully paid-up members, specifying the business to be discussed and payment of a non returnable fee to cover administration expenses, the fee to be advised by the Honorary Secretary. Only the business specified will be discussed at a Special General Meeting.
- c) At any meeting of the Club in the absence of the Chairperson and Vice-Chairperson a Chairperson of the meeting shall be elected from the fully paid-up members present.
- d) The Club may be wound up or amalgamated with another Club, only at an Annual General Meeting or Special General Meeting and notice of such a motion must appear on the Agenda for that Meeting. Any such motion shall require at least a two thirds majority of those present and voting.

Rule 11

AFFILIATION TO THE GOVERNING COUNCIL OF THE CAT FANCY

On affiliation to the Governing Council of the Cat Fancy then:

- a) The G.C.C.F. will have disciplinary powers according to its constitution over the Club and the members thereof.
- b) None of the Club's Officers or Committee Members can be an officer, committee member, official, judge, show manager or functionary of any unaffiliated organisation in the United Kingdom whose activities include the registration and/or licensing or holding of shows for pedigree cats, without the prior consent of the Executive Committee of the G.C.C.F.
- c) The Club will elect a delegate and substitute delegate to the G.C.C.F. Both the delegate and substitute delegate must be members of the Committee of the Club for the coming year and will be elected by the fully paid up members present at the AGM. Out-of-pocket expenses incurred by the delegate or substitute delegate on G.C.C.F. business may be met from Club funds at the discretion of the Committee.